

HUEDC  
BOARD OF DIRECTORS  
ATTENDANCE RECORD

DATE: January 19, 2016

TIME: 7:00 p.m.

PLACE: 500 West Main Street, Mitchell, IN

MEMBERS PRESENT

Mary Alice Brown\*  
Sharon Mitchell  
Billy Joe Walker  
Marolyn Holzbog  
Bill Mitchell  
Mary Stutzman  
Angela Turpin  
Martha Fields  
Alan Cloar  
James Oswalt  
Gerald Montgomery  
Janie Johnson  
Rosie Wininger  
Bob Jones  
Reita Nicholson  
Richard Beaty  
Karan Jones  
Lisa Crane  
Ronnie Pennington  
Jack Mahuron

MEMBERS ABSENT

Angela Crecelius	E
Sara Luallen	E
Greg Taylor	E
Suzanne Brown	E
Herman Campbell*	E
Vicky Bauernfiend	E
Don Bowling	E
Maxine Parks	A
Dave Dedrick	E
Marietta Hager*	E
Jim Mathers	E
Ava Kinney*	E
Louis Korff	E
Frank Sullivan	E

\* Alternate  
A Absent  
E Excused Absence

STAFF PRESENT: David Miller and Angelia Owens

GUEST PRESENT:

HOOSIER UPLANDS ECONOMIC DEVELOPMENT CORPORATION  
BOARD MINUTES

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I. CALL TO ORDER: The meeting was called to order by Martha Fields, Chairperson.  
Opening Prayer – Pledge of Allegiance.

II. ROLL CALL/ESTABLISH QUORUM: Roll call was done by Angelia Owens. There were (20) members in attendance. A quorum was present.

New Board Members, Alan Cloar and Bob Jones, were introduced to the Board. Alan will be representing the Public Elect sector in Lawrence County and Bob will be representing the Low Income sector in Orange County.

III. APPROVAL OF PREVIOUS MINUTES: No corrections or questions.

Angela Turpin made the motion to approve November minutes. Richard Beaty seconded the motion. MOTION CARRIED

IV. FINANCIAL REPORT – October & November Reports

Billy Joe Walker made the motion to approve the October and November Financial Reports as mailed. Angela Turpin seconded the motion. MOTION CARRIED

V. OLD BUSINESS: N/A

VI. COMMITTEE REPORTS: The 2016 Committee List was handed out to each Board Member.

VII. EXECUTIVE DIRECTORS REPORT: David Miller

REQUIRING BOARD ACTION

1. Strategic Plan - update

The CEO needs the Board to approve the updated Strategic Plan.

Jack Mahuron made the motion to approve the updated Strategic Plan. Ronnie Pennington seconded the motion. MOTION CARRIED

2. Out of State Travel Requests: AHEC to Washington, DC on June 25<sup>th</sup> & AgrAbility to Ft. Collins, CO on April 10<sup>th</sup>

Need Board approval for the following out of state travel requests:

- Up to three staff persons from the Health, Education and Aging Division to travel to Washington, DC on June 25<sup>th</sup> – July 1<sup>st</sup> to attend the National AHEC Conference.
- One staff person from the Health, Education and Aging Division to travel to Ft. Collins, CO on April 10<sup>th</sup> – 15<sup>th</sup> to attend the annual National AgrAbility Conference.

Angela Turpin made the motion to approve all of the above out of state travel requests. Lisa Crane seconded the motion. MOTION CARRIED

3. Out of State Travel Request for 2016: Natalie Wells all travel related to her Board Membership on the National Council for Affordable Rural Housing

Natalie Wells, Director of Community Housing Development, serves as the Education Committee Chair on the National Council for Affordable Rural Housing Board of Directors. As a Board Member she is required to travel out of state to attend four meetings per year, which because she is the CARH representative for Indiana's Affordable Housing Association Board, they will cover her flight, hotel, and meeting registration.

She needs Board approval to allow her to travel out of state for the following 2016 meetings:

- January 25<sup>th</sup> – 27<sup>th</sup> to San Antonio, TX
- March or April to Washington, DC
- June to Washington, DC
- September or October to Washington, DC

Reita Nicholson made the motion to approve all of the above 2016 out of state travel requests for Natalie Wells. Richard Beaty seconded the motion. MOTION CARRIED

4. Re-Affirm approval of Financial Manual

The CEO needs the Board to Re-Affirm the Financial Manual.

James Oswalt made the motion to Re-Affirm the Financial Manual. Angela Turpin seconded the motion. MOTION CARRIED

5. Submission of 2016 – 2017 Head Start Grant

Need Board approval to submit the annual application for refunding of the 2016 – 2017 Head Start and Early Head Start programs which begins on May 1, 2016 and ends on April 30, 2017 in the amount of \$2,739,131.00.

Sharon Mitchell made the motion to approve submitting the annual application for refunding of the Head Start and Early Head Start programs which begins on May 1, 2016 and ends on April 30, 2017 in the amount of \$2,739,131.00. Bill Mitchell seconded the motion. MOTION CARRIED

INFORMATION ONLY:

1. The CEO informed the Board of Stonecutters Place Apartments receiving the Beautification Award from the Bedford Chamber of Commerce.
2. The Head Start Review Letter was given to each Board Member to review. No findings were found.
3. The Board Survey Form for 2016 was handed out to each Board Member. The CEO encouraged each member to fill-out the survey and submit to him anytime throughout the year.
4. Board Members were given the IAAAA (Indiana Association of Area Agencies on Aging) Public Policy Goals for 2016.
5. The Home Health Quarterly Review was given to each Board Member to review.
6. Conflict of Interest Statements were given to each Board Member to sign. This is required each year.

PROVIDED MATERIALS

- Program Director's Board Reports
- News Articles
- Mitchell Opera House Schedule

VIII. ADJOURN

Richard Beaty made the motion to adjourn the meeting. Lisa Crane seconded the motion. MOTION CARRIED

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Reita Nicholson, Secretary